

**UNIT VICTIM ADVOCATE SUPERVISOR
STATEMENT OF UNDERSTANDING**

Since I am the supervisor of a unit victim advocate (UVA), I have been briefed by the Sexual Assault Response Coordinator (SARC) on the UVA roles and responsibilities. **(initials)** _____

I understand if the UVA is out after duty hours on a case, the UVA may not be able to report to work the following morning. **(initials)** _____

I also understand that the UVA may have to accompany a victim to various other referral appointments, and if a case proceeds to an Article 32, UCMJ, investigative hearing or a court-martial, the UVA may be absent from the work area for the duration of the hearing and/or trial. **(initials)** _____

I understand that I will be informed of any absences from the work center as soon as possible, and if the mission dictates the UVA must report to work for normal duty hours, every effort will be made to afford the UVA compensatory time as soon as possible after the event. **(initials)** _____

I understand the UVA will not report any details of the case to me, nor will I ask them for any details. **(initials)** _____

I understand the responsibilities of the UVA and am willing to support them in this additional duty. **(initials)** _____

If I should encounter any problems or concerns, I will contact the Installation or Deployable SARC. **(initials)** _____

Supervisor's Printed Name

UVA's Printed Name

Supervisor's Signature Date

UVA's Signature Date

Sexual Assault Response Coordinator Date